



PRAYER TASK FORCE

Sign Up Instructions

Signing up for the Portland CityFest – Prayer Task Force will allow the Prayer Committee to communicate with you effectively (as Shift Captains & Prayerwalking Leaders), as well as allow you to organize and quickly communicate with your team of intercessors (via the Serving Our Neighbors **eCommunities** websites):

- “Churches Praying for the Festival” (from now through the Festival & beyond),
- “Seven” Days of Fasting & Prayer (Sunday-Saturday, June 22-28),
- “Prayerwalking” Waterfront Park (July 13th – August 21st),
- “Engine Room” Intercession Tent (on site, Thursday-Sunday, August 21-24),
- “Personal Needs” Prayer Tents (on site, Friday-Saturday, August 22-23).

If needed, please follow these step by step instructions to sign up online:

1. Using **Firefox** or Internet Explorer, go to www.servingourneighbors.org and click on **Sign Up** (on the Left Navigation Bar).
2. After the page has refreshed into eBox, click on the **Sign Up box** (& after you have already signed up, you can Log In with your email address and password, which by default, is your first name).
3. Then select, **With Prayer**, then select **2008 Portland CityFest** and then select your area of interest **Churches Praying for the Festival, Seven Days of Fasting & Prayer, Prayerwalking Waterfront Park, Engine Room Intercession Tent** and/or **Personal Needs Prayer Tents**.
4. Then enter your **First & Last name, Mailing Address & Email Address**. Then enter your Church Name, How did you hear about SON, Have you ever been a part of a Prayerwalk and How would you like to Participate.
5. You will then see a “Welcome” message, as well as the eBox tabs of My Stuff, Messages, Just Ask, Special Invitations & **eCommunities** (in green).
 - a. At **My Stuff** you will see more info on your area of interest.
 - b. At **Messages** you will see your message again.
 - c. At **Just Ask** you can submit a question or comment.
 - d. At **Special Invitations** you will see other opportunities that SON wants to share with you.
 - e. At **eCommunities** you can connect with the Portland CityFest – Prayer Committee and other believers on the Portland CityFest – Prayer Task Force.
6. Then select the **eCommunities** tab (in green), which will give you the option of entering the eCommunity for your area of interest (or the other eCommunities that are setup for Portland CityFest).
7. Then select the **Portland CityFest eCommunity** that you want to enter, which will open up another window of your internet browser, wherein it should say, “Hello, Your Name!” in the top left corner, as well as the name of this eCommunity & “Join this Community” (in green).
8. Click on **Join this Community**, wherein you should see “Thank you for joining” (If you are using Internet Explorer, it will appear that nothing happened, but you did join this community, wherein this problem will be fixed soon.)
9. Read the message on the Home page & then click on the **Events** tab. (You will notice that a new tab appears, People). On the Events page you can schedule your own events and send a notice to everyone or select members of this eCommunity. Read the message on the Events page and go to **July 2008** or **August 2008** to see the events already listed for your area of interest by the Prayer Committee.
10. Click on the **People** tab, wherein you will see a listing (alpha by last name) of all the people in this eCommunity. You can then click on them to read their public profile or you can select them all or individually to send an email or text message to their phone (if they have it listed on their profile).